

Powerpay and Powerpay Plus Year-End Webinar

Overview

This facilitator led **three-hour** webinar in demo/lecture format reviews how to process year-end using Ceridian Powerpay. **Note:** Legislation updates are not included.

Topics include:

- How to interpret year-end output reports
- How to verify and correct year-end information
- How to input year-end information using product software

Prerequisites:

- High comfort level with the internet
- *Current* user of Ceridian *Powerpay*, familiar with company specific payroll options
- General knowledge of payroll legislation
- CPA (PCP) or Learning Payroll 1 and 2 Seminars is an asset

Attend if you:

- Are responsible for processing payroll.
- Will be required to understand year-end output reports and process year-end adjustments using Powerpay Software or telephone/fax input.

Facilitation:

- Web based training that is interactive in that participants can verbally communicate with the facilitator – ask questions, etc. using the telephone.
- Attendees learn via the web from their own computer in the convenience of their own office.

Note: All times listed are in **Eastern Time (EST/EDT)**. Please adjust to your local time.

Webinar Requirements:

- Computer with high speed internet access
- Telephone for audio

Duration: approximately three (3) hours

Price: \$225.00 plus applicable tax (or as per Ceridian quote/contract)