

## Powerpay/Powerpay Plus Course Schedule

Course	Logistics	
<p>Ceridian Powerpay &amp; Powerpay Plus <b>Payroll Processing</b> Webinar</p> <p><a href="#">Course Outline</a></p> <p>This three-hour webinar instructs participants on the payroll process using Powerpay software.</p>	<b>Virtual – English</b>	
	May 24	12:00 p.m. – 3:00 p.m. EST/EDT
	May 29	12:00 p.m. – 3:00 p.m. EST/EDT
	June 13	12:00 p.m. – 3:00 p.m. EST/EDT
	June 28	12:00 p.m. – 3:00 p.m. EST/EDT
	July 11	12:00 p.m. – 3:00 p.m. EST/EDT
	July 26	12:00 p.m. – 3:00 p.m. EST/EDT
	Aug 14	12:00 p.m. – 3:00 p.m. EST/EDT
	Aug 29	12:00 p.m. – 3:00 p.m. EST/EDT

## Powerpay/Powerpay Plus Course Schedule

Course	Logistics														
<p>Powerpay/Powerpay Plus <b>Record of Employment (ROE)</b> Webinar</p> <p><b>Course Outline</b> This two-hour webinar reviews basic ROE information, including where to process ROEs in Powerpay as well as how to review, confirm/edit Insurable Earnings history when required and correct some of the most common ROE issues.</p>	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="732 365 1531 443">Virtual – English</th> </tr> </thead> <tbody> <tr> <td data-bbox="732 449 967 516">May 31</td> <td data-bbox="972 449 1531 516">12:00 p.m. – 2:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 522 967 590">June 20</td> <td data-bbox="972 522 1531 590">12:00 p.m. – 2:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 596 967 663">July 18</td> <td data-bbox="972 596 1531 663">12:00 p.m. – 2:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 669 967 737">Aug 2</td> <td data-bbox="972 669 1531 737">12:00 p.m. – 2:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 743 967 810">Aug 21</td> <td data-bbox="972 743 1531 810">12:00 p.m. – 2:00 p.m. EST/EDT</td> </tr> </tbody> </table>	Virtual – English		May 31	12:00 p.m. – 2:00 p.m. EST/EDT	June 20	12:00 p.m. – 2:00 p.m. EST/EDT	July 18	12:00 p.m. – 2:00 p.m. EST/EDT	Aug 2	12:00 p.m. – 2:00 p.m. EST/EDT	Aug 21	12:00 p.m. – 2:00 p.m. EST/EDT		
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Aug 21	12:00 p.m. – 2:00 p.m. EST/EDT														
<p>Powerpay &amp; Powerpay Plus <b>Garnishments</b> Webinar</p> <p><b>Course Outline</b> This one-hour webinar covers common garnishment terms, employer responsibilities and how to set up a garnishment in Powerpay.</p> <p><b>Note:</b> This webinar does <b>not</b> cover federal and provincial legislation pertaining to garnishees.</p>	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="732 905 1531 982">Virtual – English</th> </tr> </thead> <tbody> <tr> <td data-bbox="732 989 967 1056">May 30</td> <td data-bbox="972 989 1531 1056">2:00 p.m. – 3:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 1062 967 1129">June 14</td> <td data-bbox="972 1062 1531 1129">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 1136 967 1203">June 26</td> <td data-bbox="972 1136 1531 1203">2:00 p.m. – 3:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 1209 967 1276">July 17</td> <td data-bbox="972 1209 1531 1276">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 1283 967 1350">Aug 1</td> <td data-bbox="972 1283 1531 1350">2:00 p.m. – 3:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="732 1356 967 1423">Aug 23</td> <td data-bbox="972 1356 1531 1423">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> </tbody> </table>	Virtual – English		May 30	2:00 p.m. – 3:00 p.m. EST/EDT	June 14	12:00 p.m. – 1:00 p.m. EST/EDT	June 26	2:00 p.m. – 3:00 p.m. EST/EDT	July 17	12:00 p.m. – 1:00 p.m. EST/EDT	Aug 1	2:00 p.m. – 3:00 p.m. EST/EDT	Aug 23	12:00 p.m. – 1:00 p.m. EST/EDT
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## Powerpay/Powerpay Plus Course Schedule

Course	Logistics	
<p>Powerpay &amp; Powerpay Plus <b>Self-Service Webinar</b></p> <p><a href="#">Course Outline</a> This one-hour webinar provides customers with an understanding of how to set up and maintain the Self-Service feature in Powerpay.</p>	<b>Virtual – English</b>	
	May 30	12:00 p.m. – 1:00 p.m. EST/EDT
	June 14	2:00 p.m. – 3:00 p.m. EST/EDT
	June 26	12:00 p.m. – 1:00 p.m. EST/EDT
	July 17	2:00 p.m. – 3:00 p.m. EST/EDT
	Aug 1	12:00 p.m. – 1:00 p.m. EST/EDT
	Aug 23	2:00 p.m. – 3:00 p.m. EST/EDT
<p>Powerpay &amp; Powerpay Plus <b>Payroll Reports Webinar</b></p> <p><a href="#">Course Outline</a> This one-hour webinar provides an overview of the Powerpay payroll reports and how to interpret them.</p>	<b>Virtual – English</b>	
	June 5	12:00 p.m. – 1:00 p.m. EST/EDT
	June 21	2:00 p.m. – 3:00 p.m. EST/EDT
	July 4	12:00 p.m. – 1:00 p.m. EST/EDT
	July 19	2:00 p.m. – 3:00 p.m. EST/EDT
	Aug 15	12:00 p.m. – 1:00 p.m. EST/EDT
	Aug 28	2:00 p.m. – 3:00 p.m. EST/EDT
<p>Powerpay &amp; Powerpay Plus <b>Vacation Webinar</b></p> <p><a href="#">Course Outline</a> This one-hour webinar includes an overview of basic information about vacation, including accruals, how to pay vacation correctly in Powerpay and common vacation terms.</p>	<b>Virtual – English</b>	
	June 5	2:00 p.m. – 3:00 p.m. EST/EDT
	June 21	12:00 p.m. – 1:00 p.m. EST/EDT
	July 4	2:00 p.m. – 3:00 p.m. EST/EDT
	July 19	12:00 p.m. – 1:00 p.m. EST/EDT
	Aug 15	2:00 p.m. – 3:00 p.m. EST/EDT
	Aug 28	12:00 p.m. – 1:00 p.m. EST/EDT

## Powerpay/Powerpay Plus Course Schedule

Course	Logistics									
<p><b>Powerpay Plus <a href="#">Advanced Reporting (Data as a Service)</a> Webinar</b></p> <p><a href="#">Course Outline</a></p> <p>This one-hour webinar is designed for <b>Powerpay Plus</b> customers. Participant will learn about the Standard Reports in Advanced Reporting Data as a Service.</p>	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="748 430 1515 506">Virtual – English</th> </tr> </thead> <tbody> <tr> <td data-bbox="748 506 979 573">June 12</td> <td data-bbox="979 506 1515 573">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="748 573 979 640">July 10</td> <td data-bbox="979 573 1515 640">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> <tr> <td data-bbox="748 640 979 707">Aug 21</td> <td data-bbox="979 640 1515 707">12:00 p.m. – 1:00 p.m. EST/EDT</td> </tr> </tbody> </table>		Virtual – English		June 12	12:00 p.m. – 1:00 p.m. EST/EDT	July 10	12:00 p.m. – 1:00 p.m. EST/EDT	Aug 21	12:00 p.m. – 1:00 p.m. EST/EDT
Virtual – English										
June 12	12:00 p.m. – 1:00 p.m. EST/EDT									
July 10	12:00 p.m. – 1:00 p.m. EST/EDT									
Aug 21	12:00 p.m. – 1:00 p.m. EST/EDT									
<p><b>Powerpay Plus Webinar <a href="#">Advanced Adhoc Reporting</a></b></p> <p><a href="#">Course Outline</a></p> <p>This three-hour webinar is designed for <b>Powerpay Plus Customers</b>. Participants will gain an understanding of how to create Adhoc reports.</p>	<table border="1"> <thead> <tr> <th colspan="2" data-bbox="748 955 1515 1031">Virtual – English</th> </tr> </thead> <tbody> <tr> <td data-bbox="748 1031 979 1098"></td> <td data-bbox="979 1031 1515 1098">Upon Request</td> </tr> </tbody> </table>		Virtual – English			Upon Request				
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Course	Logistics	
<p><b>Foundations of Payroll Webinar</b></p> <p><b>Course Outline</b> This four-hour webinar instructs participants on general aspects of payroll. See the course outline for more details.</p>	<b>Virtual – English</b>	
	May 31	12:00 p.m. – 4:00 p.m. EST/EDT
	June 12	12:00 p.m. – 4:00 p.m. EST/EDT
	June 27	12:00 p.m. – 4:00 p.m. EST/EDT
	July 10	12:00 p.m. – 4:00 p.m. EST/EDT
	July 25	12:00 p.m. – 4:00 p.m. EST/EDT
	Aug 9	12:00 p.m. – 4:00 p.m. EST/EDT
	Aug 30	12:00 p.m. – 4:00 p.m. EST/EDT

Course	Logistics	
<p><b>How to Complete the Record of Employment (ROE) Webinar with Ceridian and the Canadian Payroll Association</b></p> <p><b>Course Outline</b> During this webinar, you will be provided with box-by-box instructions for completing the ROE and learn how to avoid common mistakes when amending the ROE.</p>	<b>Virtual – English</b>	
	June 14	1:00 p.m. – 2:00 p.m. EST/EDT

## Powerpay/Powerpay Plus Course Schedule

**Taxable Benefits and Allowances Webinar** with Ceridian and the Canadian Payroll Association

### Course Outline

During this webinar, we will cover basic taxable benefits such as company-paid benefits including RRSP and life insurance as well as the reporting requirements for the T4/RL-1 tax slips.

### Virtual – English

June 19

1:00 p.m. – 2:00 p.m. EST/EDT

**Terminations Webinar** with Ceridian and the Canadian Payroll Association

### Course Outline

This session takes a brief look at the legislative requirements in Canada associated with terminations such as employer obligations, the qualification criteria around a retiring allowance, and the difference between salary continuance and retiring allowance and the importance of the Record of Employment (ROE).

### Virtual – English

June 26

1:00 p.m. – 2:00 p.m. EST/EDT