

### Record of Employment (ROE) Webinar - for Powerpay/Powerpay Plus Users

#### Overview:

This **two-hour webinar** provides information that goes beyond a standard Powerpay training session. The topics included in this session will enable you to review Record of Employment (ROE) information, how to process ROEs in the application, review Insurable Earnings history and correct some of the most common ROE issues.

#### Prerequisites:

- A working knowledge of the Powerpay and Powerpay Plus application

Note: Canadian Payroll Association (CPA) training is an asset.

#### Webinar Requirements:

- Computer with high speed internet access
- Telephone for audio

#### Facilitation:

- Web based training that is interactive in that participants can verbally communicate with the facilitator – ask questions, etc. using the telephone
- Attendees learn via the web from their own computer in the convenience of their own office

**Note:** All times listed are in **Eastern Time (EST/EDT)**. Please adjust to your local time.

#### Attend if you are:

- Using Powerpay and are responsible for processing your company's payroll
- Currently using Powerpay for payroll processing and want to learn more than the basics

#### How you will benefit:

- Understand and use techniques to effectively input your payroll
- Learn to process your payroll more efficiently
- Understand more about status changes, terminations and ROE generation

#### Topics Include:

- Record of Employment
- Terminations
- Insurable Earnings History

**Duration:** 2 hours

**Price:** \$225.00 plus applicable tax (or as per Ceridian quote/contract)